

ACADEMIC HONESTY

Academic Honesty is the behavior of faculty and students that demonstrates integrity and respect in all aspects of learning. We must be able to trust that work and information presented is the product of the presenter.

The lack or absence of Academic Honesty minimizes the learning environment. Students have the responsibility of doing their own work without seeking an unfair advantage over others.

Cheating

Cheating is the use or attempted use of unauthorized materials, information, or study aids; it is an act of deceit by which a student attempts to give the appearance of a level of knowledge or skill that the student has not yet obtained.

Examples may include but are not limited to:

- Altering exams after completion.
- Sharing information before, during, or after an exam.
- Sharing worksheets.
- Colluding: working with others without the direct approval of the instructor.
- Falsely accepting credit that has not been earned.
- Plagiarizing: intentional or negligent submission of ideas or work that is not that of the presenter.
- Using Cliff Notes or other sources to replace reading assignments.
- Fostering cheating to promote or allow another to cheat.

Examples of what cheating is **NOT** may include but are not limited to:

- Working together when the teacher approves groups.
- Copying notes to study from but not to use for credit on an assignment.
- Participating fully in group work.
- Contributing your fair share in group work.
- Using study groups.
- Using Cliff Notes or other sources as a supplement to reading for a class.
- Using others' work with proper citation.

Plagiarism

Plagiarism is the intentional or negligent submission of ideas or work that is not that of the presenter. This can occur in oral, graphic, and written work.

Examples may include but are not limited to:

- Copying word for word from a published work or others' homework.
- Using ideas without citing or giving proper credit.
- Citing your source, but using it word for word without quotations.
- Borrowing all or part of another student's paper or using someone else's outline to write your own paper.
- Reproducing any work (published articles, chapters of books, papers, notes, labs) from a friend or file.

Examples of what plagiarism is **NOT** may include but are not limited to:

- Using information from an outside source and properly citing it or giving it proper credit.

Collusion

Collusion is working with others in a group without the instructor's approval.

Examples may include but are not limited to:

- Presenting work as one's own even though work was produced by others in a group.

Examples of what collusion is **NOT** may include but are not limited to:

- Collaboration: working together with approval of instructor.

Fostering Cheating

Fostering cheating is allowing for any contribution to or knowledge of cheating.

Examples may include but are not limited to:

- Allowing others to copy work for credit
- Promoting or encouraging others to cheat
- Teaching others how to cheat, such as giving other sources or information in order for them to cheat.

