

ITINERIS
BOARD OF TRUSTEES MEETING MINUTES
February 22, 2010

Members Present

Clifton Sanders, Salt Lake Community College
Scott Olsen, CTE Director, Jordan School District
Curtis Newman, University of Utah Health Care System
Roger Christensen, Parent
Stephen Jolley, Principal, Itineris Early College High School
Jamie Vargas, Itineris Counselor
Cindy Groesbeck, Secretary

Members Excused

JoAnn Seghini, PhD, Midvale City Mayor
Richard Haskell, Parent
Janilyn Mahoney, Parent

APPROVE MINUTES for January 25, 2010

- A motion was made by Curtis Newman to approve the amended minutes from the January 25, 2010, Board Meeting.
- Motion was seconded by Clifton Sanders. All approved.

FINANCIAL REPORT

- The monthly Itineris Budget Program Report in your packet shows that our monthly expenditures through the end of January are \$551,226. We try to keep our expenses as low as possible spending only when necessary for supplies, textbooks, and general operating costs.
- A copy of a memo from Cathy Dudley at the Utah State Office of Education let us know the updated numbers for state Social Security and Retirement based on HB 4 which passed last week. Itineris will be receiving \$123,476 which is a little less than the \$130,348 originally given in the FY 2010 Mid-Year Updates.
- Under concurrent enrollment we had a significant increase of funds that went from \$83,000 to \$123,878 for this year as shown on the FY 2010 Mid-Year Updates
- A motion was made by Roger Christensen to approve the Financial Report.
- Motion was seconded by Curtis Newman. All approved.

LEGISLATIVE SESSION

- The following is a list of the 2010 Education-Related Bills that could affect public education:
 - HB 4** Current School Year Supplemental Minimum School Program Budget Adjustments
 - HB 71** Nicotine Product Restrictions
 - HB 81** School Employee Criminal Background Check
 - HB 127** Reproductive Health Education Amendments
 - HB 137** Public School Funding
 - HB 323** School and Institutional Trust Lands Amendments
 - HB 350** Club Teams in Public Schools
 - HB 393** Advertisements on School Busses
 - HJR 3** Joint Resolution on Teacher Performance Pay
 - SB 49** Vending Machines in Public Places
 - SB 55** Authorization of Charter Schools by Higher Education Institutions
 - SB 57** Local School Board Budget Procedures
 - SB 132** Higher Educational Scholarship Amendments

CTE Audit Results

- In your packet is a copy of a letter from Larry Newton, Director of Finance, from the Utah State Office of Education that as a result of the review that we passed with 90% confidence and 10% error tolerance.

GUIDANCE

- RECRUITING – At this point we have 125 completed applications. Tomorrow night is the last Parent Information Event and completions of student interviews, which should put us at 145 applications by the end of the week. Mr. Jolley plans on admitting all students who have applied by the deadline of Friday, February 26, 2010 at 4:00 p.m. knowing that we will have approximately 130 students when things are settled. As of today, we have 118 Juniors and 85 Seniors attending Itineris.
- Newsletter – A copy of the newly revised Guidance Newsletter is in your packet.
- Parent/Teacher Conferences “Online Scheduler” – We notified all parents of how to use the new online scheduler and it has proven to be very effective. This week is Parent/Teacher Conferences.

BOARD OF TRUSTEES BYLAWS

- Included in your packet is a copy of the Board of Trustees Bylaws & Procedures. On page three under Procedures & Practices, bullets 1, 2, & 3 explain the makeup of the board. Under the third bullet it states that parents must make up 25% of the voting members of the board and should have a student currently attending Itineris Early College High School as stated under Rule R277-470-12, Charter Schools. Mr. Jolley will distribute a letter to all parents at our incoming juniors Student/Parent meeting in May asking for any parents interested in sitting on the Itineris Board send a letter into Mr. Jolley expressing that interest. Clifton Sanders suggested we let them know what

happens at a board meeting and what would be required of them. We have three parents of seniors presently seated that need to be replaced for the 2010/11 school year.

- On page 3 it was suggested that the numbers used in the first bullet under Procedures and Practices be taken out. The third bullet should be changed to state one to three parents on the board.
- The second bullet on page 2 regarding the hiring of faculty must be previously approved by human resource policies and Jordan School District reserves the right to appoint administration in cooperation with the Itineris Board of Trustees. The Itineris Board can make recommendations for candidates. Dr. Newbold is always asking Mr. Jolley what our board wants.
- If you see anything else that needs to be redone in the ByLaws & Procedures that were approved on March 23, 2007, please e-mail Mr. Jolley with any suggestions.

STAFFING 2010-2011

- We are possibly looking to fund an additional science teacher, but we can't take someone that doesn't meet our needs.
- Mr. Jolley feels we have a need for a part time special education teacher to help with our IEP students. We have a greater need for those services than we have in the past. He has been meeting with Jason Skidmore, principal at JATC, regarding the special education instructor they use part time in their programs. They may be able to increase her hours up to 20 or 30 to cover both programs.

STUDENT CODE OF CONDUCT

- In your packet is a copy of the Itineris Student Code of Conduct and a copy of "Civility in the Classroom" brochure from Texas Tech University. Please review both copies and come back at the next meeting with your suggestions on if we should add "Class Civility" to our Student Code of Conduct.

OTHER BUSINESS

- Please take the time to read through the three articles Mr. Jolley included in your packets for your information.

MEETING ADJOURNED AT 8:25 A.M.

NEXT MEETING: Monday, March 22, 2010 at 7:30 a.m.