

**ITINERIS
BOARD OF TRUSTEES MEETING MINUTES
JANUARY 31, 2011**

Members Present

Clifton Sanders, Salt Lake Community College
Scott Olsen, CTE Director, Jordan School District
JoAnn Seghini, PhD. Midvale City Mayor
Curtis Newman, University of Utah Health Care System
Roger Christensen, Parent
Richard Haskell, Parent
Stephen Jolley, Principal, Itineris Early College High School
Jamie Vargas, Itineris Counselor
Cindy Groesbeck, Secretary

Members Excused

Janilyn Mahoney, Parent

WELCOME

- Mr. Jolley welcomed from Jordan School District; David Stoddard, Interim Superintendent, and Mr. John Taylor, Interim Administrator of Schools.

APPROVE MINUTES for November 22, 2010

- A motion was made by Roger Christensen to approve the minutes from the November 22, 2010 Board Meeting.
- Motion was seconded by Richard Haskell. All approved.

FINANCIAL REPORT

- The monthly Itineris Budget Program Report in your packet shows the expenditures and revenue through January 2011.
- The line item titled "Career & Tech Ed" has an adjustment in revenue of \$48,684.
- A letter attached to the Budget Program Report providing formal notification of funds allocated through the Utah Consolidated Application (UCA) have been forfeited by Itineris Early College High School.
- A motion was made by Richard Haskell to approve the Financial Reports.
- Motion was seconded by Curtis Newman. All approved.

USOE LETTER TO JSD/Human Resource Practices

- In your packet you will find a copy of a letter from Jean Hill at the Utah State Office of Education to Superintendent Newbold regarding a reduction in force decision affecting Itineris.
- Mr. Jolley met with Burke Jolley, David Stoddard, and Scott Olsen to discuss this letter. The consensus was that the letter would be looked at by JSD attorneys and then presented before the JSD Board of Education during their meeting on Tuesday, January 25th before any action. On Thursday, January 27th Mr. Stoddard called Mr. Jolley and indicated that the board was not going to contest the letter and that we were on our own in regards to this position.
- This morning Mr. Stoddard stated we were “free and clear” to hire and fire anyone for said position, but he capitulated that they are caught in a “trap” so to speak and poses some critical issues for JSD. Mr. Stoddard spoke to Jean Hill at the USOE it was suggested an addendum be added to our agreement that clearly states that Itineris would follow policies of Jordan School District from here on out.

SLCC CONCURRENT ENROLLMENT CHANGES

- Student Credit Limits - SLCC is considering limiting the number of credits a student can earn through concurrent enrollment to 12 per semester.
- Summer Concurrent Enrollment – Itineris hasn’t received information about summer concurrent enrollment at our school.
- Policy Changes w/o Public Ed. Input - Concern was expressed about these changes to concurrent enrollment when Public Ed. has had no input.

UTAH PARTNERSHIP FOR EDUCATION

- The Partnership is trying to hire a Grant Writer/Marketing person. A few years ago each charter contributed \$10,000 to help fund that position, but everything fell apart and we were refunded our money. Christine Kearn is writing grants and working on communications for the ECHS initiative.
- A motion was made by JoAnn Seghini to approve the grant-writer position.
- Motion was seconded by Richard Haskell. All in favor.

GUIDANCE

- Graduation - Salt Lake Community College has changed the graduation venue to The Maverick Center on May 6th, and moved time to 7:00 p.m.
- Recruiting - At the end of December we had 105 applicants with a letter of commitment to the school from 100 students. Since then there have been 51 additional applicants apply. We need a decision from the board as to whether we admit them all as of January 31, 2011. With an attrition rate of 5% Mr. Jolley feels that we can keep under our cap of 260 students. Richard Haskell made a motion to admit all applicants to this point and then start a waiting list with any students who apply in February. Motion was seconded by JoAnn Seghini. All were in favor.
- Parent/Teacher Conferences are schedule for February 28 – March 3rd.
- Junior SEOP’s – Mr. Ekker will start Junior SEOP’s by the end of February.

PERSONNEL

- Hall Monitor – We need to look at possibly getting a hall monitor for both buildings with all the district programs being housed here now.
- Administrative Assistant/Business Manager – It is at a point where one person can no longer keep up with all the meetings, reports, grants, etc.

CHARTER DAY @ LEGISLATURE

- Mr. Bossard and several students visited the State Capitol representing Itineris on Charter Day.

MEETING ADJOURNED AT 10:00 A.M.

NEXT MEETING: Monday, February 28, 2011 at 7:30 a.m.