

ITINERIS
BOARD OF TRUSTEES MEETING MINUTES
November 22, 2010

Members Present

Clifton Sanders, Salt Lake Community College
Scott Olsen, CTE Director, Jordan School District
Curtis Newman, University of Utah Health Care System
Roger Christensen, Parent
Richard Haskell, Parent
Stephen Jolley, Principal, Itineris Early College High School
Jamie Vargas, Itineris Counselor
Cindy Groesbeck, Secretary

Members Excused

JoAnn Seghini, PhD, Midvale City Mayor

APPROVE MINUTES for October 25, 2010

- A motion was made by Richard Haskell to approve the minutes from the October 25, 2010 Board Meeting.
- Motion was seconded by Curtis Newman. All approved.

FINANCIAL REPORT

- The monthly Itineris Budget Program Report in your packet shows the expenditures and revenue through October 2010.
- The October Monthly Allotment For Fiscal Year 2011 is also in your packet. We should see an increase on the December allotment after the October 1st count.
- A motion was made by Richard Haskell to approve the Financial Reports.
- Motion was seconded by Roger Christensen. All approved.

INDEPENDENT AUDITOR'S REPORT FY10

- In your packet you will find a copy of the Financial Statements for FY10 fiscal year. In paragraph 4 it states, "In our opinion, the financial statements referred to present fairly, in all material respects, the financial position of Itineris Early College High School..."
- A letter from the Utah State Office of Education reads that they did not find any significant issues or findings that required follow-up.

CONTINUED CHARTER STATUS LETTER/Jordan School District Board of Education

- A draft of a letter to the Jordan District Board of Education expressing gratitude for opportunities that being a Charter under the JSD Board of Education has provided us is included in your packet. With the retirement of Dr. Barry Newbold, we hope for the continued support from the board.
- After discussing this draft, the board thought we should be more specific about the changes in state and federal laws with a few revisions that need to be made.

PERSONNEL ISSUES

- Our Registrar, Shannon Hickman applied for a job in Info Systems that she received and will move to the district office on December 6th. The job opening here at Itineris will be posted on the Jordan District website in the next couple of weeks.

SLCC CONCURRENT ENROLLMENT CHANGES

- Peggy Saddler, Concurrent Enrollment Director for SLCC is retiring December 15th.
- A copy of the SLCC Policies and Procedures Manual approved by the SLCC Board of Trustees on October 13, 2010, is included in your packet.
- Under Section 4.3 it states “Concurrent Enrollment adjunct instructors are subject to the same limit on the number of courses allowed as any SLCC adjunct instructor.” This means that instructors are held to 11 credits per semester.
- Under section 7.2 students may take a maximum of 12 credit hours in any given semester.

GUIDANCE

- Recruiting Update 2010/2011 – Mr. Ekker and Mr. Vargas have been out in the schools getting kids excited about Itineris and promoting the Information Events in December. In January and February more Information Events are scheduled for those interested in learning more.
- Electronic SEOP’s – Matt Ekker will begin implementing the USOE requirements for electronic SEOP’s this winter with the junior class.
- Guidance Newsletter November 2010 – Copy included in your packet.
- Guidance Program Accountability-Data Projects 2010/2011 – Mr. Vargas explained the two Comprehensive Guidance data projects that counselors will implement this year.
- Student Strengths Inventory – The Student Strengths Inventory (SSI) measures attitudes towards education and other activities critical to college success.
- ACT – The entire student body took the October administration of the ACT.

SCHOOL TRUST LANDS PLAN

- A copy of the “2009 – 2010 Progress Report” is included in your packet along with the 2010-2011 School Plan.

ACCREDITATION REPORT

- A copy of a letter from Georgia Loutensock, Accreditation Specialist at the USOE gives us an accreditation state of “Approved” for the 2010-2011 school year.

OTHER BUSINESS

- A Salt Lake Tribune article published November 16, 2010 regarding Jordan District’s layoffs is included in your packet.

MEETING ADJOURNED AT 8:25 A.M.

NEXT MEETING: Monday, November 22, 2010 at 7:30 a.m.

DRAFT