

**ITINERIS**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**October 26, 2009**

**Members Present**

JoAnn Seghini, PhD, Midvale City Mayor  
Clifton Sanders, Salt Lake Community College  
Scott Olsen, CTE Director, Jordan School District  
Curtis Newman, University of Utah Health Care System  
Roger Christensen, Parent  
Richard Haskell, Parent  
Stephen Jolley, Principal, Itineris Early College High School  
Jamie Vargas, Itineris Counselor  
Cindy Groesbeck, Secretary

**Members Excused**

Janilyn Mahoney, Parent

**APPROVE MINUTES for September 28, 2009**

- A motion was made by Richard Haskell to approve the minutes from the September 28, 2009 Board Meeting.
- Motion was seconded by Roger Christensen. All approved.

**FINANCIAL REPORT**

- The monthly Itineris Budget Program Report in your packet has an additional column where we added the NON "99" Revenue available monies that are highlighted in green. The individual revenue sources for this money are listed at the bottom of the page and total \$112,344.
- We are ten students fewer this year than anticipated which is a total of \$50,000 in revenue reduction. The attrition this year has come from our senior class with students moving out of the area, going back to their boundary school, couldn't find the path they wanted, etc., all of whom we lost before the year started or during the first week of school. Mr. Jolley will get the information from Mr. Ekker to present at our next board meeting.
- Richard Haskell asked what resources might be affected because of the reduction in revenue. Mr. Jolley replied that it will affect purchasing supplies ahead of time, especially new textbooks when we might have to wait until the next fiscal year begins. The biggest impact will be replacing our computer hardware in the labs that we've had for six years. He also foresees an increase in servicing students with special needs. We have five or six students already this year.
- A motion was made by Roger Christensen to approve the Financial Report.
- Motion was seconded by Clifton Sanders. All approved.

**ANNUAL FINANCIAL REPORT FY 2009**  
**ANNUAL PROGRAM REPORT FY 2009**

- A copy of the Annual Financial Report from the Utah State Office of Education is in your packet. The total summary of all funds including revenues, expenditures, and fund balances for FY 2008 and FY 2009 can be found on page 22.
- The Annual Program Report ending for Fiscal Year Ending June 30, 2009 is included in your packet.

**STUDENT ENROLLMENT AUDIT**

- Enclosed in your packet is a copy of the School Fall Enrollment Report with students enrolled as of October 1, 2009.

Grade 11	129
Grade 12	<u>86</u>
TOTAL	215
- The Demographics for this year are also included.
- Mr. Jolley will get with Mr. Ekker and find out why students in Grade 12 have left Itineris and report to the board next month.

**GUIDANCE/SEOP PROCESS, UBSCT REPORT, RECRUITING, UTAH FUTURES**

- SEOP PROCESS – Over the next four months Jamie Vargas will be meeting with all juniors and their parents for SEOP Conferences. He is going to adjust his schedule so evening appointments will be available.
- UBSCT REPORT – Last week Mr. Vargas tested 21 students for math, reading, and English sections of the UBSCT test. One student was out ill all week so she will be tested during the February test administration time. Hopefully all our juniors will be able to pass all portions of this test and not need to test during their senior year.
- RECRUITING – Recruiting for the 2010/2011 school year started a couple of weeks ago with Mr. Vargas going to Brighton High and Mr. Ekker going to Copper Hills High. The students they visit with at the high schools were recommended by their middle school counselors. They plan to have all schools visited before Thanksgiving weekend. The Parent Information Events will start in December where parents and students can come and get more information about our school. They will also have an opportunity to visit with students and parents of students currently attending Itineris.
- UTAHFUTURES – It’s the career information delivery replacement system for Choices.

**ANNUAL NORTHWEST REPORT**

- As part of the accreditation process with the Northwest Association of Accredited Schools, every year Mr. Jolley has to submit a report to the Utah State Accreditation Committee. Included in this report is a Personnel Schedule showing the major duties for all staff at Itineris.

**MID- YEAR BUDGET REVISIONS FY 2009/10**

- We had to do a Mid-year revision of our budgets for Jordan School District. All money in revenue is now up to date including the \$52,275 in the MSP Stabilization Fund.
- Mr. Jolley had to cut most non-personnel items by one-half to cut the budget by \$42,000. It is possible that for FY 2010 we will have to cut those items in half again. Our biggest cut this year was the late day bussing service.

### **NEW CENTURY SCHOLARSHIP**

- In your packet is a hard copy of the requirements for the New Century Scholarship Program found at the [iechs.org](http://iechs.org) website. Holly Perry is the concurrent enrollment counselor for SLCC and held a mandatory meeting for students and parents to learn the requirements for the college, how to add and drop classes, New Century Scholarship updates, etc.
- Parents need to understand clearly the great opportunity for students who attend Itineris to obtain an Associate Degree with some tuition assistance beyond that. They need to contact their local representatives and make their position known regarding the New Century Scholarship funding and how important it is for students.

### **ACT PERFORMANCE REPORT – CLASS OF 2009**

- A report that reflects the achievement of our graduates on the ACT for the last five years is included in your packet. Our student body came in at 35% college ready in all four areas.

### **RECRUITING**

- Our recruiting process will move forward as in years past starting in November.

### **OTHER BUSINESS**

- Mr. Jolley included an article from the Salt Lake Tribune in regards to Advanced Placement Tests. It shows Itineris with an 80% passing rate for the AP History class taught by Mr. Bossard.
- Also included is an article from Education Week, “New Standards Draft Offers More Details” to read at your leisure.

**MEETING ADJOURNED AT 8:45 A.M.**

**NEXT MEETING: Monday, November 23, 2009 at 7:30 a.m.**