

ITINERIS
BOARD OF TRUSTEES MEETING MINUTES
September 28, 2009

Members Present

JoAnn Seghini, PhD, Midvale City Mayor
Clifton Sanders, Salt Lake Community College
Roger Christensen, Parent
Richard Haskell, Parent
Stephen Jolley, Principal, Itineris Early College High School
Jamie Vargas, Itineris Counselor
Cindy Groesbeck, Secretary

Members Excused

Scott Olsen, CTE Director, Jordan School District
Curtis Newman, University of Utah Health Care System
Janilyn Mahoney, Parent

APPROVE MINUTES for May 18, 2009 & June 22, 2009

- A motion was made by Richard Haskell to approve the minutes from the May 18, 2009 & June 22, 2009 Board Meetings with a correction of wording in the June 22nd minutes under New Student Demographic Survey, 3rd bulleted item to read “Minority enrollment is at 24%”.
- Motion was seconded by Clifton Sanders. All approved.

FINANCIAL REPORT

- The monthly Itineris Budget Program Report in your packet has an additional column where we added the NON “99” Revenue available monies that are highlighted in green. The individual revenue sources for this money are listed at the bottom of the page that total \$112,344.
- We are ten students fewer this year than anticipated which is a total of \$50,000 in revenue reduction. The attrition this year has come from our senior class with students moving out of the area, going back to their boundary school, couldn’t find the path they wanted, etc., all of whom we lost before the year started or during the first week of school. Mr. Jolley will get the information from Mr. Ekker to present at our next board meeting.
- Richard Haskell asked what resources might be affected because of the reduction in revenue. Mr. Jolley replied that it will affect purchasing supplies ahead of time, especially new textbooks when we might have to wait until the next fiscal year begins. The biggest impact will be replacing our computer hardware in the labs that we’ve had for six years. He also foresees an increase in servicing students with special needs. We have five or six students already this year.
- A motion was made by Richard Haskell to approve the Financial Report.

- Motion was seconded by JoAnn Seghini. All approved.

UPASS & AYP 2008-09

- A copy of the Federal Adequate Yearly Progress (AYP) Summary Report for the 2008-09 school year is included in your packet. You will see that the school and every group made AYP in the content areas. Our graduation and attendance rates were both in the 96 percentile.
- Also included in your packet is a copy of the U-PASS Accountability System 2009 School Report. This is great data for the last three years of school summary information and of progress made.

STUDENT ENROLLMENT 2009-10/DEMOGRAPHICS & OCTOBER 1ST COUNT

- Enclosed in your packet is a copy of the Demographic Survey for the Class of 2011. We had 116 of the 129 incoming student households that responded to the survey.
- Because our Fall Break begins on October 1st and no students will be in school, the annual October 1st count will be done on Monday, October 5th when classes are back in session.

GUIDANCE/UBSCT & PARENT/TEACHER CONFERENCES

- We have approximately 22 juniors needing to take portions of the UBSCT this fall. The Writing section will be the biggest area of testing. We have five students who haven't had any UBSCT testing so they will need all three tests. Mr. Vargas sent an e-mail with names of students needing to test to the teachers so they can help them get ready. The senior class is all done.
- We had a lot of positive comments from parents during Parent/Teacher conferences. They appreciate the way we communicate and how we get information about their students to them. We've sent e-mails, teachers and/or counselors have made phone calls home, and we sent letters with specific instructions on how they can access the district Skyward system to monitor the progress of their students.
- A copy of the September Guidance Newsletter is in your packet.

STUDENT ENROLLMENT AUDIT 2008-09

- Every year we have a student enrollment audit from Squire & Company to make sure our paperwork in student files is complete. They check student withdrawal sheets, SEOP's, Release Time documentation for a parent signature, IEP's, etc.

CTE ADM ENROLLMENT AUDIT 2008-09

- Every three years in November we are audited for completed CTE ADM paperwork and we don't anticipate any problems. This audit generates CTE funding.

NEW CENTURY SCHOLARSHIP

- In your packet is a hard copy of the requirements for the New Century Scholarship Program found at the iechs.org website. Holly Perry is the concurrent enrollment counselor for SLCC and held a mandatory meeting for students and parents to learn the requirements for the college, how to add and drop classes, New Century Scholarship updates, etc.

- Parents need to understand clearly the great opportunity for students who attend Itineris to obtain an Associates Degree with some tuition assistance beyond that. They need to contact their local representatives and make their position known regarding the New Century Scholarship funding and how important it is for students.

ACT PERFORMANCE REPORT – CLASS OF 2009

- A report that reflects the achievement of our graduates on the ACT for the last five years is included in your packet. Our student body came in at 35% college ready in all four areas.

RECRUITING

- Our recruiting process will move forward as in years past starting in November.

OTHER BUSINESS

- Mr. Jolley included an article from the Salt Lake Tribune in regards to Advanced Placement Tests. It shows Itineris with an 80% passing rate for the AP History class taught by Mr. Bossard.
- Also included is an article from Education Week, “New Standards Draft Offers More Details” to read at your leisure.

MEETING ADJOURNED AT 8:45 A.M.

NEXT MEETING: Monday, October 26, 2009 at 7:30 a.m.

DRAFT