

**ITINERIS
BOARD OF TRUSTEES MEETING MINUTES
MARCH 28, 2011**

Members Present

Clifton Sanders, Salt Lake Community College
Scott Olsen, CTE Director, Jordan School District
JoAnn Seghini, PhD. Midvale City Mayor
Curtis Newman, University of Utah Health Care System
Roger Christensen, Parent
Richard Haskell, Parent
Stephen Jolley, Principal, Itineris Early College High School
Jamie Vargas, Itineris Counselor
Jonathan Lawes, Math Teacher/Parent
Cindy Groesbeck, Secretary

Members Excused

WELCOME

- Mr. Jolley welcomed all Board of Trustee Members.

APPROVE MINUTES for February 28, 2011

- A motion was made by Richard Haskell to approve the minutes from the February 28, 2011 Board Meeting.
- Motion was seconded by Roger Christensen. All approved.

FINANCIAL REPORT/MIDYEAR BUDGET REVISION

- The monthly Itineris Budget Program Report in your packet shows the expenditures and revenue through March 2011.
- Mr. Jolley presented the mid-year budget revisions to the board at today's meeting with a copy of said revisions included in your packet.
- Curtis Newman asked what protections we have in place in regards to employee fraud, embezzlement, etc.
- Mr. Jolley responded that Cindy, Julie, or Camille handle and receipt monies, then he takes deposits to the bank. Each month we reconcile our bank statement and cash flow with the district.
- A motion was made by Curtis Newman to approve the Financial Reports.
- Motion was seconded by Richard Haskell. All approved.

JSD BOARD OF EDUCATION LETTER

- In your packet is a copy of a letter dated March 22, 2011 from Rick Bojak, President, Jordan District Board of Education agreeing to our request for extending the deadline for a decision by our Board of Trustees to 5:00 p.m. on March 31, 2011.

RESPONSE LETTER TO JSD BOARD

- A letter dated March 24, 2011 signed by Curtis Newman, Chair of the Itineris Board of Education, in response to a letter dated February 9, 2011 is included in your packet.

ITINERIS STAFF SURVEY

- Jamie Vargas and Jonathan Lawes surveyed the Itineris Staff and copies of the results are found in your packet.
- Jonathan Lawes pointed out that on Question 26 the lower number coincides with the less concern. The highest concern from the staff was the ability to select the next school principal.
- JoAnn Seghini wondered about our losing staff members if we go independent. How many would we lose? Jonathan Lawes said the staff is concerned with JSD years of service, especially those who have over 10 years with the district.
- Richard Haskell asked Jamie Vargas how concerned he was on recruiting and how we would get prospective students information if we were not part of JSD. Mr. Vargas is concerned with the ability to have access to students in the high schools that is a big part of our recruiting process. Both Mr. Vargas and Mr. Jolley thought that 35-45% of our students come from that targeted recruitment. Mr. Vargas believes that it wouldn't have an impact in the first year, but the following years could potentially be impacted. They couldn't prevent us from holding open houses after school hours.
- Richard Haskell - how difficult would it be to add additional academic years (10th grade) with the space we have?
- Stephen Jolley – Present space would prevent any addition grades (10th). We couldn't get any bigger than 275.
- Jonathan Lawes – Would surrounding districts such as Granite and Murray School Districts let us recruit there?
- Stephen Jolley – Murray Superintendent, Steven Hirase has a daughter attending here, Martin Bates, Granite District served on the AMES Board, Canyons School District has been willing to let us recruit in their high schools.
- Jamie Vargas – Parents will go out on the website and find us that way. Approximately 65% are from recruiting within JSD, 1 or 2% from charter schools, and the rest from mass mailings, siblings that attended here, or word of mouth.
- Roger Christensen – Is the consensus of the staff to become independent and continue what we are doing or is their not enough data for them to make a decision? He asked Jamie & Jonathan how much more information do they need to make a solid conclusion.
- Jonathan Lawes – In the next 4-6 weeks there will openings for Certificated Teaching positions within JSD and our teachers need to know the future of Itineris so they can make a decision. They want to know if this school will be around 15 years from now and if not will teachers/staff be able to apply at another district with the years of service they have or will they have to start at a lower based salary and take a huge cut in pay to work somewhere else and lose those years.
- Jamie Vargas – Will we have to increase our numbers to 400 in order to sustain ourselves?

- Stephen Jolley – Based on other schools it would be around 400.
- Stephen Jolley - Any school building plans would have to be approved by the construction office at the state office. There are five other charter schools that have an 80,000 square foot plant. It would cost \$100-\$110,000 a square foot to build a building from the ground up.
- Jonathan Lawes – A concern of the staff is if a new building would be fairly similar to this one and would they have quick access where they can take some of the science classes (on this campus).
- Curtis Newman – So are we waiting for the response to our letter dated March 24th and then we respond to that letter?
- Stephen Jolley – What if they come back with no willingness to provide more clarity, do we have something ready to respond as such? Because we have only 4 days left, we have to plan for different scenarios.
- Curtis Newman – The path is pretty clear with the response to the letter to either give more clarity/information or not, then we can make a decision. That is a problem.
- Richard Haskell – I am completely surprised and it is very bothersome. JoAnn Seghini agreed.
- Stephen Jolley – There clearly is no negotiation.
- Roger Christensen – If we accept Option 1 and conform to all district policies, then in essence we are not a charter and there is no reason for this board.
- Curtis Newman – The option of having six months from the letter dated February 9th means a decision needs to be made before the beginning of next school year.
- Jonathan Lawes – will we have the ability to advertise and recruit new and retired teachers, if we become independent? Mr. Jolley said that “Yes” we will.
- A motion was made by Richard Haskell that if we receive no response by Thursday afternoon to the request for clarity, that we also issue a no response on Thursday afternoon which according to the letter dated March 22, 2011 “we will consider you have chosen Option 3...”.
- Motion was seconded by Curtis Newman.
 - Abstain – Clifton Sanders, Scott Olsen, Jamie Vargas
 - Nay – Jonathan Lawes
 - In favor – Curtis Newman, Roger Christensen, Richard Haskell, JoAnn Seghini
- Next meeting will be held on Thursday, March 31, 2011 at 5:00 p.m.

GUIDANCE

- Discussion on the following items will be discussed during the April meeting:
 - Parent/Teacher Conference Data
 - ISQ Survey
 - Guidance Newsletter April 2011

PROPOSED STUDENT CLUB

- A copy of a written proposal for a Sugoi Anime Club at Itineris was presented to the board. More clarification is needed on its purpose, amount of time (meet 2x a week), and availability of a faculty advisor. The only club we have now is MESA (a curricular based club).
- The board needs to see a revision before they can act on it.

MEETING ADJOURNED AT 9:10 A.M.

NEXT MEETING – THURSDAY, MARCH 31, 2011 @ 5:00 P.M.