

**ITINERIS**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**November 23, 2009**

**Members Present**

JoAnn Seghini, PhD, Midvale City Mayor  
Clifton Sanders, Salt Lake Community College  
Scott Olsen, CTE Director, Jordan School District  
Curtis Newman, University of Utah Health Care System  
Roger Christensen, Parent  
Richard Haskell, Parent  
Janilyn Mahoney, Parent  
Stephen Jolley, Principal, Itineris Early College High School  
Jamie Vargas, Itineris Counselor  
Cindy Groesbeck, Secretary

**APPROVE MINUTES for October 26, 2009**

- A motion was made by Richard Haskell to approve the minutes from the September 28, 2009 Board Meeting.
- Motion was seconded by Curtis Newman. All approved.

**FINANCIAL REPORT**

- The monthly Itineris Budget Program Report in your packet shows that most of our expenditures are salaries and benefits. We have really cut back on other expenses.
- We received a check for \$20,000 from the Sutherland Corporation through Higher Ed that Mr. Jolley applied for. It is the 2009 STEM Program Grant that can be spent on salaries, benefits, field trips, track where our past graduates have gone after leaving here, meeting people in the industry, etc. The board requested that we show revenue and expenditures in a separate column on our existing monthly financial report.
- Included in your packet is a copy of a letter from Larry Shumway, State Superintendent of Public Instruction. The Utah Tax Commission reported year-to-date tax collections running about 22% behind projections. It shares concerns from Senator Hillyard and Representative Bigelow with the next fiscal year (2011). Dr. Shumway is encouraging us to be cautious as we make expenditure decisions in the coming months.
- A motion was made by Roger Christensen to approve the Financial Report.
- Motion was seconded by Clifton Sanders. All approved.

## **AUDITOR'S REPORT FY 2009**

- A copy of the Financial Statements for the years ending June 30, 2009 and 2008 from Squires is in your packet. On page three it shows a fund balance for 2009 of \$192,430, which may be necessary to survive the next few years.
- To date, we have paid Squire \$5,460.00 for these audit services.
- The Board adopted the Financial Statements and Report in Accordance with Government Auditing Standards for the Fiscal Years ending June 30, 2009 and 2008.

## **SCHOOL TRUST LANDS/FINAL REPORT 2008-09**

- Enclosed in your packet is a copy of the 2008-2009 School LAND Trust Programs Final Report. We spend our money funding math tutorials for ALG II students needing extra help to qualify with a "C" or better and able to move on to MATH 1010. Results can be seen on page four of this handout with a follow up on how many students who go on to MATH 1010 and the passing rate shown on page five.
- Last year 100% of our students taking the UBSCT for the third or fourth time passed the math section.
- Tomorrow night, November 24<sup>th</sup>, our school plan will be presented to the Jordan School District Board of Education for approval.

## **GUIDANCE/Recruiting, Newsletter, ACT Preliminary Results**

- RECRUITING – Mr. Vargas and Mr. Ekker will finish up school visits to all high schools in Jordan District & Canyons District tomorrow. For the next three months Parent/Information Events and individual student interviews are being scheduled for the final recruiting steps for the 2010/2011 school year.
- NEWSLETTER – Every month Mr. Vargas updates a monthly Guidance Newsletter with important information. Students are given a hard copy and he posts an electronic version on the school website for anyone to view. This month's newsletter is full of scholarship information, announcements, links to college resources, etc. – most importantly the January 8<sup>th</sup> deadline for New Century Scholarship applications. A copy of the newsletter is included in your packet.
- ACT PRELIMINARY RESULTS – A graph of the Cohort Comparison of the ACT Composite Scores for the 2008 and 2009 ACT results for the class of 2010 is included.

## **ANNUAL NORTHWEST REPORT STATUS**

- Included in your packet is a copy of a letter from Georgia Loutensock, Accreditation Specialist for the USOE. Based on the review from the NAAS, we were given an "Approved" status for the 2009/2010 school year.

## **STUDENT ATTRITION INFORMATION**

- Mr. Jolley met with Mr. Ekker to find out the reasons for the attrition with the senior class this year so he could report to this board.
  - 3 students left for social reasons
  - 4 students moved
  - 3 students for academic reasons
  - 2 for athletics/school activities
- Mr. Vargas reported that there is a possibility of three juniors leaving at semester. Some of the reasons are: athletics, music, friends, and maintaining a high GPA for a dental hygienist program that a student wants to get into after high school.

## **OTHER BUSINESS**

- Mr. Jolley included an article from the Salt Lake Tribune in regards to New Century Scholarships and how some lawmakers want to keep this scholarship alive by toughening requirements.
- Also included is a copy of the 2010-11 Budget Reduction Options presented to the Jordan School District Board of Education on November 17, 2009.

**MEETING ADJOURNED AT 8:30 A.M.**

**NEXT MEETING: Monday, January 25, 2010 at 7:30 a.m.**